

**MARYLAND DEPARTMENT OF THE ENVIRONMENT BOARD OF
ENVIRONMENTAL SANITARIANS
SUMMARY MINUTES OF THE JULY 8, 2009**

**THE MISSION OF THE MARYLAND BOARD OF ENVIRONMENTAL
SANITARIANS**

**THE MISSION OF THE MARYLAND BOARD OF ENVIRONMENTAL
SANITARIANS IS TO ENSURE AND MAINTAIN THE HIGH PROFESSIONAL
STANDARDS OF MARYLAND'S ENVIRONMENTAL SANITARIANS, WHO
ARE IN THE FOREFRONT OF PROTECTING PUBLIC HEALTH AND THE
ENVIRONMENT. ACTING UNDER THE AUTHORITY OF TITLE 11 OF THE
ENVIRONMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND,
THE BOARD SETS STANDARDS FOR LICENSURE, REGULATES THE
PROFESSIONALS WHO PERFORM THE INSPECTIONS AND
INVESTIGATIONS RELATED TO ENFORCING MARYLAND'S HEALTH AND
ENVIRONMENTAL LAWS, ADOPTS CONTINUING EDUCATIONAL
REQUIREMENTS, AND ENFORCES A CODE OF ETHICS APPLICABLE TO
ALL SANITARIANS.**

Call to Order:

The meeting was called to order at 9:11 A.M., at the Howard County Bureau of Utilities, in Columbia, Maryland. Eight Board members, two guests, the Board Administrator and the Board Counsel were present.

The meeting agenda was reviewed and approved.

The draft minutes of the June 3, 2009 Board meeting were reviewed and approved as amended.

Presentations:

None

Board Administrator Actions:

1. Issued Certificates of Eligibility (COE) for obtaining employment: 12
2. Initial Licenses issued: 2
3. Reinstated Licenses to: None
4. Issued Sanitarian-in-Training Certificates to: 2
5. Certificates of Eligibility for Obtaining Employment Renewed: 1
6. Sanitarian-in-Training Certificates Re-issued: 1
7. Applications for Board Evaluation: 1
8. Applications Rejected: 3

Continuing Education Review:

The Board reviewed 40 training courses and voted to approve 39 submitted courses.

Committee Reports:**A. Liaison to the Conference of Local Environmental Health Directors**

No report. Effective July 6, 2009, Charles Smyser resigned from the Board.

B. Environmental Health Liaison Committee

The ELHC Committee met on June 26, 2009. Dr. Cliff Mitchell spoke regarding the Long Term Workforce Proposal to include the salary and position reorganization of environmental health professionals, and legislative renewal and changes for the future of the Board. Board Chair, Elizabeth Scott spoke of the Board's advances in the last 18 months including: the web page revision and updates, new examination contract with study program, correspondence and document review, a welcome letter with the license renewal, and national certification available with NEHA to current RS.

C. Policy Team

The Board Chair requested a Policy Team member volunteer as the new team leader at the August meeting.

D. Housekeeping Team

1. Web Page: updated with meeting minute summaries, News articles for training in June, exam references and domains linked to NEHA web page.
2. Correspondence Review: Documents used for the COE phase of the licensure process were presented and accepted. Application drafts will be sent via email for review and vote.
3. Work continues for the 40th Anniversary Events and Award for Sanitarian of the year.

Old Business:

- A. Board Administrator, Lee Haskins indicated that the new testing contract with NEHA is in effect and the first NEHA examination will be conducted on August 3, 2009.

New Business:

- A. Co-Proctor of the August 3rd Board examination is needed.
- B. Elizabeth Scott felt an exam transition policy for SIT and exam waivers should be clearly documented, and sent to the Environmental Health Directors. She will draft and announcement and email for a vote.

Closed Session:

The Board entered Closed Session at 11:26 A.M. and exited at 12:13 P.M.

Adjournment:

The Board adjourned at 12:16 P.M. The next Board meeting will be held on Wednesday, August 5, 2009, at 9:00 A.M. at the Howard County Bureau of Utilities, in Columbia, Maryland.

Respectfully submitted by,
Ann R. Caldwell, R.D., L.D.N.